



Producer

Application Information 2027

Position Producer

Fee Arts Grant Project Fees - **€15,000**

Contract Type Freelance (November 2026 - November 2027)

Responsible to Jess Rowell (Artistic Director / Choreographer)

PROGRAMMETIMELINE

November 2026 Producer Handover (2 days to be mutually agreed)

December 2026 - March 2027 Project planning & Prep (1 - 2 days per week)

March - May 2027 *International Touring Project TBC (Additional **€6,500** fee not included above in the €15,000 advertised Arts Grant Project Fees)*

May - June 2027 5 week Irish Touring Project

July / August 2027 New Project Development (2 week development)

November 2027 Artist Development Programme (1 week)

JESSROWELL

Jess Rowell is an inclusive dance artist, choreographer, director and movement facilitator based in Bray, Co. Wicklow, creating multisensory dance theatre and participatory work for diverse audiences. With over 16 years' experience across professional and community contexts, she has performed, collaborated and directed projects with children, young people, adults and artists with additional needs. Her work combines immersive choreography, sensory design and collaborative methodologies to create high-quality, accessible dance-theatre experiences.

Jess has developed and toured a number of multisensory productions, including *Making Waves* and *Other Worlds*. Her work has been supported by multiple Arts Council awards and presented at festivals including Baboró International Children's Festival and Young at Art Belfast Children's Festival.

Alongside her artistic work, Jess facilitates sensory workshops, inclusive dance programmes, CPD trainings and long-term participatory projects in schools, community and healthcare settings, including collaborations with Children's Health Ireland.

For more info please visit www.jessrowelldance.com

OUTLINEOFTHEROLE

The Producer will play a vital role in the delivery of Jess Rowell's 2027 programme of work, including touring existing productions, developing ambitious new inclusive work, and supporting a new artist development initiative. Working closely with, and reporting directly to, Jess, the producer will manage budgets, schedules

and logistics,
and build and maintain relationships with venues, presenters, funders and collaborators to ensure the successful delivery of the programme.

ROLEREQUIREMENTS

Project Delivery and Oversight

- Plan and oversee the delivery of Jess's national & international touring opportunities and new work.
- Manage project budgets, payroll, schedules, and collaborating-artist procurement to ensure timely and efficient execution.
- Coordinate with venues, presenters, and, where relevant, participants and their families/support networks to ensure inclusivity and clear communication.
- Duties will include booking rehearsal space, negotiating with and contracting all technical and creative personnel or their agents, booking all accommodation and travel for collaborators as required.

Stakeholder Engagement and Communications

- Maintain and build relationships with funders, venues, festivals and touring partners.
- Support Jess's digital presence, including social media and website content.
- Represent Jess Rowell Dance at events, performances and industry activity as a key point of contact, where required.
- Being a point of contact for team members on a project.

Operations and Compliance

- Ensure compliance with safeguarding, governance, and financial regulations relevant to working with children and young people with additional needs.
- Oversee contract administration and data management processes for the programme.
- Support funding applications, reporting and acquittals as required.

WHOAREWELOOKINGFOR?

Essential Skills and Experience

- Proven experience in producing and/or arts management, with a track record of delivering successful projects.
- Commitment to the development of the arts in Ireland, with particular interest in working with children and young people with additional needs.
- An understanding of accessibility and inclusive practice.
- Strong organisational skills and the ability to juggle multiple tasks independently and collaboratively.
- A proactive approach to problem-solving and adaptability in managing changing priorities.
- Excellent communication and interpersonal skills, with the ability to build and maintain strong relationships with venues, presenters, funders and collaborators.
- Proficiency in Microsoft Office Suite, Google Workspace, and budgeting tools.
- Knowledge of governance and safeguarding best practice, particularly relevant to engaging children and young people with additional needs.

- Experience with Arts Council Arts Grant Funding applications and reporting.

Desirable Skills

- Familiarity with inclusive dance/disability arts practices.
- A strategic mindset with strong attention to detail and a focus on continuous improvement.

Above all, we are interested in a candidate who is self-motivated, who is genuinely interested in Jess Rowell's work and committed to ensuring that people with disabilities can participate fully within the projects.

HOWTOAPPLY

Applications must include a cover letter detailing why you would like to work with Jess Rowell (150words max) and a CV including full contact information and two references. We are also happy to receive a video or audio clip (no longer than 3 minutes) in lieu of a cover letter.

You should email your application to jess.rowell@gmail.com & mags.keohane@gmail.com, using "Producer Application" in the subject line.

Application deadline Tuesday 10th November.



